



## Mount Carmel College Parents & Friends Association

Minutes of the Meeting Term Four – Monday 5 November 2018

1. Welcome: Amanda Hart
2. Attendees: Amanda Hart (Co-President), Rebeccah Fleming (Co-President and Secretary), Janelle Bird (Treasurer), Fiona Nolan (Principal), Rebecca Mulley, Sophie Newland and Karen Belbin  
Apologies: Claire Huxtable and Caroline Jager
3. Minutes from Previous Meeting:
  - Anne to put proposal through for 2017 Nativity money (Fiona to continue to action)
  - Date for Krispy Kremes was revised with pick up date of November 14, 2018
  - Catering for the Years 5 & 6 Social on October 19 is provided by the College to fundraise for the Year 6 Canberra Trip
  - Scholarships for 2019 have been finalised.
4. Treasurer's Report – a report was not received from the College. Fiona confirmed that the uniform items provided to Jenny was one so at cost price.
5. Principal's Report:
  - Fiona spoke about the review currently being undertaken by the Archdiocese whereby Mount Carmel will become a Diocesan school and policies around governance and the role of the P&F will flow from there. A report is expected within the year.
  - A discussion followed around the role of the P&F and its role in facilitating a school community, removing isolation and bridging a gap with the wider parents and friend's community. The Board has requested a meeting with representatives of the P&F to determine the role of the P&F during the period before the Archdiocese provide their report.
  - Communication with the community was also discussed including a P&F section in 'The View' newsletter, emails, FB page and engagement using paper and electronic means.
6. Other Business:
  - Discussion around the role of the P&F in 2020 including asking the school what support they need as opposed to pure fundraising events, supporting school events with catering (sausage sizzles) including Clan and learning support evenings, Arts Evening, Infant Nativity, publicising P&F events and requesting support from parents for those identified school events at the commencement of the school year. We also discussed better identifying members of the P&F with name badges and a P&F banner.
  - Karen presented on her proposal for a Nativity Shop to be run before and after school on the 3,5 and 6<sup>th</sup> of December and the night of the Infant Nativity. The Shop will include craft and food items. Sophie will assist and we will also make cupcakes and run a sausage sizzle on the night.

**Next Meeting: TBA**