



MOUNT CARMEL COLLEGE - SPORTS VENUE INSPECTION CHECKLIST

The following checklist must be completed by a staff member or volunteer coach before the commencement of the event activities. The purpose is to visually identify potential safety risks. If you cannot tick a box then immediate steps must be taken to address the risk. Please **do not hesitate** to notify Nikki Stuart on 0409 961 545 or sport@mountcarmel.tas.edu.au if you need assistance and to report any safety issues. Please send completed spreadsheets to the College Office for our records. **Mount Carmel College supports you in cancelling or suspending events where you have identified a serious safety issue.**

Teacher or Manager/Coach Name:.....

Activity:.....

Date						
Venue						
Weather forecasts have been checked and it is appropriate for the event to go ahead?						
First Aid Kit checked and readily available?						
Change room facilities have been inspected and are in a hygienic and safe order?						
Arena/ground surfaces have been inspected and are in safe condition? Please check: <ul style="list-style-type: none"> • fixed equipment; • boundary fences and surround safety; • goal posts padded and safe; • exposed sprinkler heads, or holes above sprinkler heads; • broken or sunken irrigation valve boxes; • uncovered cricket pitches during the winter season; • debris, rubbish and rubble on the surface; • uneven surface, hard bare surface or loose slippery surface; 						
Equipment and protective equipment is supplied in sufficient quantity, is appropriate to the activity, the age and skill level of participant, the level of competition, etc and is also in good order?						
There is appropriate supervision for students when not competing?						
Competitors are to be advised to complete appropriate warm up/cool down exercises before/after competing.						
Signed						