



Mount Carmel College Parents & Friends Association

Meeting Minutes – Monday 19 August 2019

1. Attendees: Amanda Hart (Co-President), Sophie Newland (Treasurer), Rebecca Mulley, Maria Gerathy, Frances Conrades, Karen Belbin, Fiona Nolan (Principal) and Caroline Jager.
2. Apologies: Rebecca O'Halloran (Co-President).
3. Principal's Report:
 - Mount Carmel Day: The College celebrated another successful Mount Carmel Day. Fr Anthony celebrated Mass with the community, followed by a Dance-Off for charity and a quiz/tabloid activities afternoon. Lunch was cooked by parents and volunteers and they did an incredible job – bopping to the music in the Dance Studio. The day was primarily organised by the Student Leaders for the student body. On a side note the staff marginally beat the students in the Dodgeball play off.
 - The Dream: the production was sold out on the Friday and Saturday evening. Successful evening and many parents commented positively on the items sold at the pop up shop.
 - Arts Festival: planning is underway for this to occur.
 - Strategic Plan: the Leadership team will meet with Glenn on the 10 September to review the survey feedback and construct a plan. This will be presented to the board the following week and then out to the wider community for feedback.
 - Building Plan: architects are working with staff, students and parents on the master building plan process. We have had 2 workshops and are about half way through.
4. Treasurer's Report
 - Sophie provided an update on the following:
 - \$787.34 profit was made from The Dream pop up shop with left over drinks and lollies to be used at the Arts Festival.
 - Close to \$1,000 will be made through the Krispy Kreme fundraiser. The bonus 10 dozen donuts can be sold at the Arts Festival for \$2 each.
5. Arts Festival 2019
 - Karen said that she is happy to organise all of the staffing for the BBQ along with the purchasing of most of the food and submit receipts for reimbursement.
 - The BBQ will sell sausages, burgers with caramelised onions and egg & bacon rolls.
 - Quantity of bread and rolls agreed upon with an estimate of 300 sausages, 150 burgers and 50 egg & bacon rolls resulting in 24 loaves of bread and 9 dozen hamburger rolls.
 - There will also be pre-packed bags of lollies and soft drinks and water available for purchase.

- Additionally, a College parent, Annie Abbott, has expressed interest in donating homemade kombucha to be sold by the cupful.
- Another College parent, James Kantar, has a food van (Coburg & Co) and has offered to bring that onsite to add another option for food. It was agreed that his presence at the Arts Festival would be entirely at his expense and the College would not profit in any way from the food van sales.

ACTION:

- Karen to confirm that the College are happy to have the Coburg & Co Food Van onsite
- Sophie to confirm with Annie Abbott re: kombucha
- Caroline to organise:
 - o bread, serviettes, sauces, bottles, drinking cups and straws with the Canteen
 - o 3 x BBQs, 4 x trestle tables and ice for drinks with Tim (Maintenance)
 - o float with the College Office
 - o confirm cheese and wine available for patrons in the Art Room, plus procurement of Liquor License
 - o confirm starting time for food sales with Dave McNamara

6. Fundraising:

An update on fundraisers and school community events for 2019:

- Entertainment Book: Sophie to find out sales/profit to date and Caroline to include again in the next edition of *The View* newsletter.
- Banjos Fundraising Card: The Sandy Bay store has offered the College a Frequent Shopper card for all families whereby 5% of all purchases made by families using this special card will be given to the College by way of a cheque each month. The card can only be used in the Sandy Bay store and can only be used alone (i.e.: personal frequent shopper cards cannot be used in conjunction to gain double points).
Maria rang the store to confirm whether there was a minimum number of participants, which is 50.
It was decided to put all the details in the next edition of *The View* newsletter, outlining the offer and saying that families can collect a card from the College Office if they are interested.
- Grandparents Day (November 7): the opportunity for the Parents and Friends to do something at this College event. The idea of creating packs of greeting cards which have the artwork of the People's Choice winner and runner ups on the front and have for sale on the day.
Caroline to source prices, based on the current student appreciation postcards that the College send out.

7. Other Business:

- Fiona extended the invitation to all at the meeting to attend the Tasmanian Catholic Schools Parents Council Conference and AGM to be held in Launceston on Saturday 14 September. If anyone was interested, Fiona was happy to attend with them.

Next Meeting: Early Term Four – date to be advised and will be publicised on the Facebook page and in *The View* newsletter

Meeting closed at 7.50pm