



**Mount  
Carmel  
College**

Courage.  
Compassion.  
Justice.

Thursday 14 May 2020

Dear Parents/Carers

I am writing to communicate what our community will be doing in regards to the return to onsite learning as per the Premier's communication on Friday 8 May 2020.

As the safety and wellbeing of our community is at the forefront of our actions, staff will be utilising a "student free day" on **Friday 22 May** to ensure that all classroom spaces and protocols are in place for learning onsite to recommence. On this day all Learning @Home will cease. Please let me know if this poses a concern for you.

*On Friday 22 May Childcare will operate for those primary students who require supervision. A slip to Primary families will follow.*

This plan accounts for our site constraints and allows staff to refine and continue learning. We would appreciate it if you please adhere to this return process and ask that secondary students utilise these final days at home to consolidate and complete all tasks and projects. An email will be sent to secondary students on Monday the 25 May detailing what they are to do.

On **Friday 22 May** - Student Free Day - all Learning@Home ceases

On **Monday 25 May** our Preps to Year 6 students, and Long Day Care will return to onsite learning, as per a normal Monday timetable. Please see drop off arrangements below.

On **Tuesday 26 May** all **Year 7** and **Year 10** students will return to their normal Tuesday Week A timetable, with an extended morning well-being lesson.

On **Wednesday 27 May** our **Kinders, Years 8 and 9** will join us and our **complete College** will be onsite. An extended clan will occur again for connections and to re-establish a sense of belonging and routine.

Just a few details for you to help with planning this return:

### **Books and Equipment**

Most of our students took all of their belongings home. In order to return to school, we are asking students to bring only what is required and this will be directed by class teachers and timetables. By the end of the first week, equipment should be back at school. This should prevent large bags and boxes needing to be dropped off.



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### **Pick Up/Drop Off**

Where possible Parents/Carers should drop and collect students through Kiss and Drop Zone or at the School gates.

Parents/Carers of Students in Years Prep - Year 3 are permitted to drop and collect students to/from the Basketball Court whilst maintaining 1.5m of social distancing. Kinder Students are to be dropped or collected via the Nelson Road Kinder Gate or walked to Kinder with siblings if coming from Kiss and Drop. Classrooms and other areas of the College will remain off limits to Parents for the foreseeable future.

#### **Before school / After School / Long Day Care**

Parents using the before school / after school and long day care services are to drop and collect children from the Nelson Road side entrance. Please ring the doorbell to alert staff and we request that you avoid this learning space.

### **Buses**

On Monday 25 May, buses will return to their scheduled pick up and drop off times. Buses will maintain their additional cleaning protocols at the end of the run. Social distancing of students on buses is not required, but I ask students to be mindful that they provide distance to the bus driver.

### **Uniform**

The College uniform shop resumes its normal hours of 1.00 p.m. to 5.00 p.m. from 20th May, Tuesday, Wednesday and Thursday. Social distancing rules will apply in the shop, please be aware only two customers will be allowed in the shop at any time. QKR is also available for online orders which can be dropped off at the College for your daughter to collect.

The College will operate a **transition period** to ensure that families have had an opportunity to source a Winter uniform. During this transition period either the winter uniform or the sports uniform will be accepted. From **June 9** the College Winter uniform will be enforced.

### **Canteen**

The Canteen will reopen, however families are asked to place their orders using the QKR app rather than to use money.

### **Safety and Hygiene**

The College will be looking at how we continue to provide the highest level of hygiene for all members of the community. As such we ask that families support us by:

1. Keeping children who are unwell at home. If a student presents unwell at school, parents/carers will be contacted to pick up their child.



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2. Remain offsite - the College will have extra staff on duties at Quorn St to help facilitate drop off at the gate or through the Kiss and Drop zone. We ask all adults to refrain from coming into the grounds unless required. For our Early Years students and parents, please drop off at the Basketball Court. A staff member will be there to help. This will be difficult initially, however I hope this will only be an interim measure. For our Kinder and Long Day Care families, an alternative routine will be communicated to you for pick up and drop off times.
3. Reminding children on their return home, to wash their hands.

The College will increase the lead in time to lessons to ensure students have time to wash their hands and will provide more supervised hand washing stations. We will also employ additional cleaners to help with the daily sanitisation of surfaces.

Our priority is a safe return for all to onsite learning. I thank you in advance for your support.

Yours sincerely

Fiona Nolan  
Principal