



Mount Carmel College Parents & Friends Association

Meeting Minutes – Monday 26 July, 2021

Meeting opened at 6.35pm

1. Attendees: Sophie Newland, Frances Conrades, Maria Gerathy, Rebecca Balzer, Bec O'Halloran and Fiona Nolan
2. Apologies: Amanda Hart
3. Actions arising from last meeting
 - Fiona to check past minutes of the meetings - the College holds some of this information but very early minutes is a little sporadic. Where information has been given to Caroline (2017 onwards) to include on webpage, we have this information archived.
 - Purchase order for refunds for props – Sophie to fill out form and Fiona to sign for reimbursement.
 - P & F offer help for Father's Day; Alicia has commenced the organisation of this with Caroline J. Alicia would like help with possibly serving the student breakfasts.
 - Amanda to contact Alice Bowman-Shaw about support for the Silent Auction; Fiona to let Dave know that the P & F would like to organise the Silent Auction for Arts Evening
 - Fiona to talk to Tim about the Kitchenette area near Drama - done
 - Sophie to order lollies, slab cakes from Tanya. Maria to pick up soft drink and water. Sophie to check cups, stirrers, napkins - done
 - Sophie to ask Kerrie about the possibility of an eftpos mobile square for the P & F - done
 - Roster for musical: (to be finalised) Sophie to let P & F know if she needs more help – done
4. Principal's Report
 - Musical - very successful and both students and the community enjoyed the performances. Thank you to Sophie and the P & F - the "food truck" was a wonderful way to have families mingle.
 - House Band - also occurred during this term and Lourdes took home the cup for this event.
 - Mount Carmel Day - last day of term, enjoyed by both the staff and students it is a wonderful day to celebrate. Lourdes also took out the Quiz at the end of the day.
 - Open Morning - 10 August is coming up. Another opportunity for interested families to see what learning looks like at the College.

5. Treasurer's Report

- Working account - \$8117.47
- Term Deposit - \$ 20477
- A small profit was made at the Musical.

6. Fundraising & Community

Arts Evening - Wednesday 1 September

- The P & F would like to hold the BBQ and also offer Hot Drinks and sweets through the Kitchenette.

Silent Auction

- Amanda to host this - allocation of a space for this to occur?

Father's Day Breakfast – Friday 3 September

- Alicia to email a Date Claimer out for the Breakfast. Parents happy to help with the serving of food.

Welcome Morning - 10 August

- Caroline to let P & F know whether they are needed for the morning.

Actions

1. Date Claim for Father's Day Breakfast
2. Artwork for Silent Auction - Fiona to check with Jenna about how we might do this
3. Images for cards to sell at Arts Evening - Fiona to ask Caroline how we can do this and timeline for it
4. Details of Open morning to P & F
5. Bec O'Halloran to talk with Richard about the journaling of receipts

Next Meeting: Wednesday 11 August, 6.30pm

Meeting closed at 7.20pm.