

ARTICLES OF CONSTITUTION  
of  
MOUNT CARMEL COLLEGE ALUMNAE

**Brief history of St Joseph's and Mount Carmel College**

In 1847 three Sisters of Charity; Sisters M. John Cahill, M. de Sales O'Brien and M. Xavier Williams, arrived in Hobart and established a school attached to the Convent at St Joseph's Church.

A new St Joseph's school was opened in 1922 on the corner of Molle and Macquarie Streets.

In 1942 Mount Carmel College was established in View Street Sandy Bay, and moved to Lauramont on Sandy Bay Road in 1947, its current site. St Joseph's and Mount Carmel College merged in 1957 at Mount Carmel College under the Principalship of Sister Canisius who recalled that 'although the closure of St Joseph's was sad the students felt that the old school and its traditions would continue at the new site and under a new name.'

1. NAME

The name shall be "Mount Carmel College Alumnae".

2. OBJECTS

The objects of the Association shall be:

- To promote the interests of Mount Carmel College, Sandy Bay, Tasmania
- To foster a spirit of union and good fellowship amongst the ex-students of the said College.
- To unite as far as possible the past students of the said College with the present students thereof.
- To keep the ex-students of the said College together and in touch with College activities and with the College Authorities.
- To support and assist all functions and activities of the College.
- To hold reunions and other functions.
- To foster amongst the ex-students a greater spirit of pride in and patriotism towards the College so that by example and conduct in religious and civil and social matters the College may be kept in a pre-eminent position amongst the educational establishments of Australasia.
- To foster amongst the student of the College a spirit of affectionate respect for the ex-students and to make available to the students willingly and gratuitously the advice of the ex-students gained from experience.

The above objectives shall be promoted and carried into effect by such methods and in such a manner as the Association may from time to time determine.

### 3. MEMBERSHIP

- All school leavers become members of the Alumnae.
- All past students are eligible to become members.

### 4. EXECUTIVE

#### OFFICERS and COMMITTEE

The Office Bearers of the Association shall consist of:

1. A Patron – The Archbishop of Hobart.
2. A President – President of the Alumnae is to be elected by the Committee.
3. A Vice President
4. An Honorary Secretary
5. An Honorary Treasurer
6. General Committee Members

### 5. ELECTIONS

- a. The nomination of candidates for election to any office in the Alumnae shall be proposed by a member of the Alumnae and seconded by another member.

Nominations may be made at the Annual General Meeting or may be sent to the Hon Secretary by post and or email and all such nominations, if the nominee consents to be nominated, shall be declared by her at the Annual General Meeting.

- b. The Officers of the Alumnae and the Members of the Committee, with the exception of the ex-officio officers, shall be elected every one year at the Annual General Meeting.
- c. Should the numbers of candidates for any office exceed the number required to be elected, the Chairperson of the meeting shall forthwith declare the candidates nominated to be elected.
- d.
- e. In the event of a vacancy occurring, the Committee shall have power to elect a member of the Alumnae to fill such a vacancy.

## 6. MEETINGS

### a. General

- Annual- an Annual General Meeting shall whenever possible be held each year on Low Sunday at 2.00pm at the College, or a date to be determined by the Executive.
- Extraordinary- the Committee may at any time convene an Extraordinary General Meeting of which Notices may be emailed to all members of the Alumnae by the Hon Secretary at least seven days before such meeting. Business as appears on the notice papers, or such business as is incidental thereto shall be transacted.
- At an Extraordinary General Meeting only such business as appears on the notice papers, of such business as is incidental thereto shall be transacted.

### b. Committee

The Committee shall meet at least once a quarter.

### c. Chairperson

The President shall be Chairperson of all meetings at which she is present, and in her absence the Vice President will preside at the meetings.

## 7. QUORUMS

- At any General Meeting of the Alumnae 12 members shall form a quorum.
- At any meeting of the Committee, five shall form a quorum.

## 8. NOTICE OF MEETINGS

All notices required by these Articles shall be deemed to have been sufficiently given if posted and/or emailed direct to a member at their address as appearing of the Register of Alumnae.

## 9. HONORARY SECRETARY

- a. The Honorary Secretary shall keep a register of addresses of all members of the Alumnae and members shall be responsible for notifying their addresses and any change therein to the Honorary Secretary.
- b. She shall perform such duties and transact such business as the Committee shall determine.
- c. She shall issue notices of meetings when required and conduct the correspondence.
- d. She shall attend each meeting of the Committee or Alumnae or appoint a Deputy to keep correct minutes of the proceedings of such meeting.
- e. At the Annual General Meeting she shall present a report of the work of the Alumnae for the previous year and in such report shall furnish a return of the attendance of members of the Committee at Committee meetings held since the last Annual General Meeting.

## 10. HONORARY TREASURER

- a. The Honorary Treasurer shall keep account of the finances and property of the Alumnae.
- b. She shall prepare and present to the Auditor for audit and to the Annual General Meeting a statement of the finances and property of the Alumnae, certified by the Auditor.

The accounts for the Alumnae shall be made up to a date 7 days prior to the Annual General Meeting.

## 11. FUNDS

- a. All monies paid to the Alumnae shall be placed to the credit of the Alumnae in such Bank or Banks as the Committee may from time to time determine.
- b. The said Bank Account or Accounts shall be operated upon by any two of the following members of the Committee, that is the Treasurer or President or Secretary for the time being.

No accounts shall be paid until they have been passed for payment by the Executive.

12. ALTERATIONS OF CONSTITUTION

No alterations shall be made in these articles except with the approval of the Executive at a General Meeting, The Secretary shall give 14 days notice of such proposed amendments.

13. DATE OF COMMENCEMENT

These Articles shall take effect from .....

President ..... Dated .....

Secretary ..... Dated .....

Treasurer ..... Dated .....