



**Mount  
Carmel  
College**

**Courage.  
Compassion.  
Justice.**

## Pre-Employment Check for Support Staff

**Full Name:** \_\_\_\_\_

| <b>Past Employment</b>  | <b>No</b> | <b>Yes*</b> | <b>* More Information</b> |
|---|-----------|-------------|---------------------------|
| 1. Have you ever been dismissed or asked to resign or retire from a position in Australia or any other country?   |           |             |                           |
| 2. Have you resigned whilst the subject of any proceeding or disciplinary action (including a preliminary investigation) in respect of your professional conduct, competence or fitness to undertake your duties?                           |           |             |                           |
| 3. Have you ever been (or are you currently) the subject of disciplinary proceedings (or any action that might lead to such proceedings) in relation to your employment in Australia or any other country?                                  |           |             |                           |
| 4. In the last five years, have you experienced and/or suffered any medical, psychiatric or psychological conditions that impacted your ability to undertake the duties of your position for a sustained period (eg. more than four weeks)? |           |             |                           |
| 5. Are you currently, or have you been within the previous 12 months, subject to a performance management process (or similar) due to underperformance?   |           |             |                           |
| <b>Registration to Work with Vulnerable People (RWVP)</b>   | <b>No</b> | <b>Yes*</b> | <b>* More Information</b> |
| 6. Do you currently hold RWVP in Tasmania?<br>a) Card number:<br>b) Expiry date:  |           |             |                           |

|   |  |  |  |
|---|--|--|--|
| 7. Have you ever had your RWVP in Tasmania refused, suspended or cancelled?                                     |  |  |  |
| 8. Have you ever had your RWVP equivalent in another jurisdiction refused, suspended or cancelled?              |  |  |  |
| 9. I understand that if I let my RWVP expire, I cannot be employed in any Tasmanian school, college or TasTAFE. |  |  |  |

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_